

Posting on this Website

Is your ministry hosting an event? Presenting a class? Looking for help? Use the website to invite participation from parishioners and other website visitors.

Guidelines for submitting articles:

1. Submit your article at least three weeks before the event. This allows time to post the article and gives visitors a chance to see it.
2. Provide the article in a common format such as an email or Word file.
3. Include photos or other types of art in jpg format. You can attach a file to email, provide a site from which the art can be downloaded, or deliver portable media such as a CD or thumb drive.

Note that guidelines of the Archdiocese of Seattle discourage posting pictures of children.

4. Submit your article and photos to Linda DeMarce at sttheresaparish@msn.com.

Questions? Contact Mary Ann Bartholomew at mabartholomew@q.com.

12/3/2011, MAB