Posting on this Website

Is your ministry hosting an event? Presenting a class? Looking for help?

Use the website to invite participation from parishioners and other website visitors.

Guidelines for submitting articles:

- 1. Provide the article in a common format such an email or Word file.
- 2. Include photos or other types of art in jpg format. You can attach a file to email or provide a site from which the art can be downloaded.
- 3. Submit your article at least three weeks before the event. This allows time to post the article and gives visitors a chance to see it.

Submit your article and photos to Marcia Ducusin at <u>Marcia.Ducusin@sttheresafw.org</u> or Linda DeMarce at <u>Linda.DeMarce@sttheresafw.org</u>.

Questions? Contact Marcia Ducusin at <u>Marcia.Ducusin@sttheresafw.org</u> or Mary Ann Bartholomew at mabartholomew@q.com.

March 9, 2014

MAB